



LANDLORD REFERENCE FORM
TO BE COMPLETED BY LANDLORD ONLY

_____ has applied for occupancy with the Manhattan Area Housing Partnership, Inc. In order to determine his/her eligibility and suitability for housing, we must obtain past rental history for this applicant. Please provide us your cooperation by answering the questions below. Thank you in advance for your prompt attention and cooperation. If you have and questions please feel free to contact our office.

I authorize the release of the information: _____ Date _____

Name of Applicant: _____

Address of Property Rented: _____

Dates of Tenancy: From: _____ To: _____

Did the tenant pay rent on a timely basis? _____ Yes _____ No

Were utilities maintained as required? _____ Yes _____ No

Were any written notices to vacate issued to the tenant at any time during the tenancy?
_____ Yes _____ No If yes, why? _____

Did you have any knowledge of any behavior that was detrimental or a nuisance to the other tenants?
_____ Yes _____ No If yes, what? _____

Did the tenant keep his / her unit in a clean and sanitary condition?
_____ Yes _____ No If no, please explain: _____

Did the tenant vacate owing a balance? _____ Yes _____ No
If Yes, how much? Rent: \$ _____ Damages: \$ _____ Other: \$ _____ Total: \$ _____

Has the balance been cleared of this date? _____ Yes _____ No

Repayment agreement? _____ Yes _____ No

Would you rent to this person again? _____ Yes _____ No

Are you in any way related to the applicant? _____ Yes _____ No

If yes, please explain: _____

Please provide any other information that may be helpful:

LANDLORD PRINTED NAME _____ **DATE** _____

LANDLORD ADDRESS _____ **Phone** _____

LANDLORD SIGNATURE _____ **DATE** _____